

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on January 28, 2014, in the Grandview School Conference room, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:                Mr. Robert Kessler, President  
                              Mr. Robert Projansky, Vice President  
                              Mrs. Valerie Buccino  
                              Mrs. Jann Skelton  
                              Mrs. Marianne Bohrer

Absent:                 None

Also Present:         Dr. Linda Freda, Superintendent  
                              Mr. Michael Halik, Business Administrator / Board Secretary

**PRESIDENT'S REPORT**

Mr. Kessler thanked everyone for coming out for the Board retreat. He reported that they're working on setting up the next training day.

**SUPERINTENDENT'S REPORT**

Dr. Freda congratulated Mr. Stefanelli for receiving a proclamation from the Town Council for successfully using the defibrillator.

She also presented the results of the community survey and thanked Mrs. Skelton for her work in setting up the survey.

**PUBLIC RECOGNITION**

Mrs. Lieberman, 6 Longview Avenue reported, on behalf of the NCPE, that they will hold their Gala on March 14<sup>th</sup>.

Mrs. Currie, Grandview School Teacher - stated that she will serve as interim President of the Teachers' Union in Mrs. Wozniak's absence.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education approve the second grade class trip to Field Station Dinosaurs.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

**G2. RESOLVED** that the Board of Education approve the contract with **Windsor Learning Center** for the 2013-2014 school year, effective January 8, 2014 through June 2014, at a total tentative tuition charge of \$30,293.74 for **student #8003913**.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

**G3. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Explore Science Winter Program.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

**G4. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Explore Science Spring Program.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

BUSINESS RESOLUTIONS

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of January 7, 2014.**

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B2. RESOLVED** that the Board of Education approve the Board Retreat **Public Minutes of January 7, 2014.**

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B3. RESOLVED** that the Board of Education approve the **January 15, 2014, payroll** in the amount of \$320,137.08.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B4. RESOLVED** that the Board of Education approve the **January 24, 2014, Hand Check Register** in the amount of \$165,229.12.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B5. RESOLVED** that the Board of Education approve the **January 24, 2014, Bills and Claims** in the amount of \$150,477.58.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B6. RESOLVED** that the Board of Education approve the following line item transfers for November 30, 2013:

To Account #	Amount	From Account #	Amount
Arch/Engr Services 11-000-230-334-00-00	15,000.00	Health Benefits 11-000-291-270-03-01	(17,625.00)
BOE In-house Training	125.00	Textbooks: GV	(2,000.00)

11-000-230-630-03-00		11-190-100-640-02-00	
Substitute Salaries 11-000-240-105-03-00	1,500.00		
Central Office Misc. Exp 11-100-251-890-00-00	1,000.00		
Supplies: Inst. GV 11-190-100-610-02-03	2,000.00		
	19,625.00		(19,625.00)

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for November 2013.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**B8. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 5    No: 0

**PERSONNEL RESOLUTIONS**

**P1. WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated

agreement, and have completed requirements in accordance with the same.

**BE IT HEREBY RESOLVED**, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Summer of 2013**

SUMMER 2013				
Name	Course	School	# of Credits	Reimbursement @ .5
Brady, J.	Music Ed for Children w/Disabilities	MSU	3	\$900.00
Laurenzano, D.	Language Acquisition & Language Disorders	FDU	3	\$900.00
Shay, K.	Learning Disabilities	Rutgers	3	\$900.00
Johannsen, L.	Conceptual Foundations of Autism	MSU	3	\$900.00
	Supervised Practicum	MSU	3	\$900.00
Robles, M.	Conceptual Foundations of Autism	MSU	3	\$900.00
	Supervised Practicum	MSU	3	\$900.00
Wagner, L.	Supervision of Instruction	FDU	3	\$900.00

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

**P2. WHEREAS**, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

**BE IT HEREBY RESOLVED**, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Fall of 2013**

FALL 2013				
Name	Course	School	# of Credits	Reimbursement @ .5
Armstrong, A.	MSR IV	FDU	3	\$900.00
Brady, J.	Seminar in Music	MSU	3	\$900.00
Bryer, C.	MSR IV	FDU	3	\$900.0
De Rosa, G.	Models of Teaching and Curriculum	Caldwell	3	\$900.00
Doyen	MSR IV	FDU	3	
Eisinger, L.	MSR IV	FDU	3	\$900.00
Laurenzano, D.	MSRV	FDU	3	\$900.00
Castiglia, A.	MSR IV	FDU	3	\$900.00
Mead, A.	Models of Teaching and Curriculum	MSU	3	\$900.00
Moawad, C.	School Library Media	WPU	3	\$900.00
	Fieldwork	WPU	3	\$900.00
Shay, K.	Literacy Development	Rutgers	3	\$900.00
Tarantino, T.	MSR IV	FDU	3	\$900.00
Troiano, J.	Model of Teaching & Curriculum	MSU	3	\$900.00
Wagner, L.	MSR IV	MSU	3	\$900.00

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

**P3. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Agnellino, F.	2/26/14	Geometry	\$125.00	
Agnellino, F.	2/24/14	NJK Teacher Conf	\$230.00	
Armstrong, A.	2/26/14	Geometry	\$125.00	
Brady, J.	2/20- 2/21/14	NJMEA Conf	\$350.00	\$6.72
Currie, P.	3/11/14	CCCSS Reading	\$229.00	
Doyen, G.	2/24/14	NJK Teacher Conf	\$230.00	
Everett, B.	2/6/14	Using Ipads	\$235.00	
Gareffa, S.	1/29/14	Evidence Based Learning	\$25.00	
Gesario, M.	1/29/14	Evidence Based Learning	\$25.00	\$10.23
Keenan, P	3/21/14	NJSNA Conf	\$245.00	\$6.20
Mazzacone, M.	2/24/14	NJK Teacher Conf	\$230.00	
McKenna, C.	2/6/14	Using Ipads	\$235.00	
Mead, A.	2/24/14	NJK Teacher Conf	\$230.00	

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

- P4. RESOLVED** that the Board of Education approve **Sedric Lawston** as a substitute teacher for the remainder of the 2013-2014 school year.

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

- P5. RESOLVED** that the Board of Education approve **Donna Algieri** as a long term special education substitute teacher at a per diem rate of \$200.00 effective February 3, 2014 to June 30, 2014.

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

- P6. RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2014, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
James Brady	BA	BA +15
Leigh Wagner	BA +20	BA +30

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

**P7. RESOLVED** that the Board of Education approve Child Rearing Leave for **Tara Kanter** effective February 12, 2014 to June 30, 2014.

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

**P8. RESOLVED** that the Board of education approve **Rachel Rose** as a substitute teacher for the remainder of the 2013-2014 school year.

Moved: Mrs. Buccino      Seconded: Mr. Projansky

Yes: 5      No: 0

### OLD BUSINESS

- Mrs. Skelton and Mr. Projansky reported on “Constant Contact” stating the teachers will be on the next “blast” and are looking forward to the feedback from the community.
- Mr. Halik reported that School Board training on the web will be available in Spring.
- Mr. Kessler suggested the Buildings and Grounds Committee should meet to set up procedures for after school events in the buildings and on the fields.

### NEW BUSINESS

- Dr. Freda reported meeting with the architect regarding the plan for school security. They will meet again to go over the plan before they go out to bid.
- Due to changes in the budget schedule, there was discussion to make changes to meeting dates.

The following resolution was called at approximately 8:00 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining



to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

As there was no further business to discuss, the Board adjourned at 8:20 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary